



## Samaritan Center

### Volunteer Opportunities

The mission of the Samaritan Center - Simi Valley is to offer people experiencing housing and food insecurity, supportive services essential to human dignity. **We ask that volunteers be 18 years of age or older.**

#### Front Desk

We're looking for a volunteer to run our front desk any day Monday-Thursday. The main responsibilities are answering phones and taking messages, sorting donations, speaking to those seeking services, signing clients up for case management appointments, and other administrative tasks.

Volunteers are asked to sign up for an entire shift (9am-2pm).

#### Pantry Preparation/Distribution

We're looking for volunteers to assist with our twice weekly pantry distribution. We provide boxes of groceries to around 70 families facing food insecurity every week. We need help sorting donations, packing boxes, setting up, passing out boxes, setting up our walk-up pantry, and cleaning up after our distribution.

We're looking for anyone Monday-Thursday in a variety of roles listed above. Must be able to lift 50 pounds.

#### Breakfast Service

We have a breakfast service Monday-Thursday from 9am-10am where anyone can get a home cooked meal and dine on our patio. Responsibilities for Breakfast volunteers include setting up for breakfast, physically serving food, managing sign-ins, and cleaning up after service.

#### Clothing Sorting

We're looking for volunteers to help us sort, process, and put away donated items. We have a donation storage room that needs constant maintenance to stay organized.

Shifts are available Monday-Thursday, 9am-2pm, but are flexible with the amount of hours worked and when.

#### Grocery Pick-up Driver

Local grocery stores donate hundreds of pounds every week to our agency for our pantry distribution. We're looking for a volunteer to drive our truck to these multiple locations and pick up donations following food safe handling procedures. We have pick-ups Monday-Thursday.

Must have a valid driver's license and must be able to lift 50 pounds.

#### Sack Lunch Volunteer

We distribute sack lunches during our breakfast service (Monday-Thursday) and our lunch service (Fridays). We're looking for a volunteer to supply 35 lunches any day of the week, Monday-Friday.

The sack lunches usually contain peanut butter and jelly sandwiches, chips, a protein bar, and a drink, but we are open to including more items. We do have some supplies for compiling the sack lunches which can be coordinated with our Program Coordinator.

#### How to Volunteer

Please email our Program Coordinator, Diane, at [coordinator@samcentersv.org](mailto:coordinator@samcentersv.org) if you're interested in volunteering with us!